

State EMS Advisory Board Executive Committee  
1041 Technology Park Drive  
Glen Allen, Virginia  
June 28, 2011  
1:00 p.m.

ATTENDANCE:	ATTENDANCE CONTINUED:	OEMS STAFF:	OTHER ATTENDEES:
Jennie Collins, Chair		Gary R. Brown	
Allen Yee		Scott Winston	
Gary A. Dalton		Wanda Street	
Pokey Harris (by phone)		George Lindbeck	
Bruce W. Edwards			
Jason Campbell			
Larry Oliver			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>I. Call to Order:</b>	<p>Jennie Collins, Chair, called the meeting to order at 1:02 p.m.</p> <p><b>Approval of April 20, 2011 Meeting Minutes –</b> A motion was made to approve the previous minutes. The motion was moved by Gary Dalton and seconded by Larry Oliver.</p> <p><b>Approval of June 28, 2011 Meeting Agenda –</b> A motion was made to approve today's agenda. The motion was move by Gary Dalton and seconded by Larry Oliver. Bruce, however, requested that the Line of Duty Act discussion is moved to New Business.</p> <p>There were no oppositions and abstentions on either motion.</p>	<p>The April 20<sup>th</sup> minutes were approved as submitted.</p> <p>Today's meeting agenda was approved with one change.</p>
<b>II. Chair Report – Jennie Collins:</b>	No report. Jennie thanked everyone for attending the meeting today. Jennie congratulated Bruce on his appointment as Chair of the State Board of Health Committee.	
<b>III. Vice Chair Report – Pokey Harris:</b>	No report. Yesterday was Pokey's first day back in the office since the tornados.	
<b>IV. EMS Representative on Board of Health Report – Bruce Edwards:</b>	<p>Bruce mentioned that Gary Brown did an excellent job on his presentation to the Board of Health. It was very well put together and concise. It opened the eyes of some of the board members and should probably be done every two or three years. Gary will put the presentation in the next quarterly report.</p> <p><b>Psych Patient Continuum of Care – Bruce Edwards</b> Bruce has already mentioned this topic on various levels such as to the EMS upper management, Dr. Levine and Dr. Remley as well as regionally and locally. He stated that there is no continuum of care for the psych patient. Dr. Levine is arranging a meeting with the Department of Behavioral Health and Developmental Services to open dialogue about the situation and to see what role EMS may be able to provide as an advocate for this patient. A while back, there was a member on the Advisory Board from psychiatry. It may be a good idea to have a mental health representative again.</p>	<b>Gary will put the EMS presentation in the next quarterly report.</b>

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	<p>Jennie agreed with Bruce wholeheartedly that there is a problem, but stated that funding for mental health services have been drastically cut both federally and statewide and the problem extends far beyond the prehospital setting.</p> <p>Bruce wants to know if the Advisory Board should take a position to work on this problem because if nothing is done, the problem will worsen.</p> <p>Jennie stated that the problem statement needs to be better defined in order for the Board to take a position of advocacy on in it.</p> <p>Bruce said that hopefully after the meeting with Behavioral Health, the issues will surface and the brainstorming will begin. He will mention this at the Advisory Board to get the committee members thinking about it.</p>	
<b>V. State EMS Advisory Board Appointments for 2011-2014 Term:</b>	<p>Most of the Executive Committee members have received letters from the Governor concerning re-appointment approvals or denials (if eligible for reappointment). The official list has not been publicly posted.</p> <p>Pokey will need to chair the August meeting, because the Chair's position will not have been elected by then.</p> <p><b>Advisory Board Guidance Document –</b> The EMS Emergency Management Committee membership will increase by one, making it eleven. Virginia State Police was removed from the Ad Hoc list and added to the membership list. The remaining Ad Hoc list was deleted.</p> <p><b>A motion was made to accept the membership revision. The motion was moved by Bruce Edwards and seconded by Larry Oliver. No one opposed or abstained.</b></p> <p>Dr. Yee reported that EMS for Children will add a representative from either VAVRS or VAGEMSA (an EMS provider). The EMSC will now have 9 members.</p> <p><b>A motion was made to accept the membership revision. The motion was moved by Larry Oliver and seconded by Gary Dalton. No one opposed or abstained.</b></p> <p>Per Jennie, the Guidance Document is now complete and will be emailed to the Vice Chair and all of the executive committee members.</p> <p><b>Advisory Board Orientation PowerPoint Presentation –</b> Jennie created a PowerPoint presentation which gives an overview of the EMS Advisory Board to new board members. The EMS Commonly Used Acronym list, Bylaws, and a motion form will also be given during the presentation.</p> <p>The website address should be changed to <a href="http://www.vdh.virginia.gov/oems">www.vdh.virginia.gov/oems</a>. The Orientation PowerPoint will be emailed to everyone.</p> <p>Jennie asked Gary if the new member orientation could be made prior to the August meeting and if so, she will add a</p>	<p><b>Pokey will chair the August Advisory Board meeting.</b></p> <p><b>A motion was made to accept the membership revision by adding one member to EMS Emergency Management Committee. The motion was approved.</b></p> <p><b>A motion was made to accept the membership revision by adding one member to EMS for Children Committee. The motion was approved.</b></p> <p><b>Jennie will email the Advisory Board Guidance Document to the committee members.</b></p> <p><b>Jennie will email the New Board Member Orientation PowerPoint to everyone.</b></p>

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	slide about current topics.	
<b>VI. VAA Letter:</b>	The letter will be sent to the Virginia Ambulance Association today. It was suggested to include a due date. The last sentence will now read, "The EMS Advisory Board's Executive Committee appreciates your cooperation in facilitating this information request by August 1". It should also be sent back to the Office of EMS, Attention Pokey Harris. Gary stated that Irene Hamilton may have an Advisory Board letterhead on her computer. Jennie will see Irene before she leaves today.	<b>The VAA letter will be mailed today on Advisory Board letterhead.</b>
<b>VII. Election of Officers for 2011-2012 Term – Nominating Committee:</b>	<p>The Board elects two members and three are appointed for the Nominating Committee. Pokey must appoint three members to the Nominating Committee at the August meeting. She needs to tell the Nominating Committee members that she needs a slate of officers thirty days prior to the November meeting.</p> <p>Previously the two Board elected members were: William Quarles and Anthony Wilson. The three that were appointed by the Chair were: Jason Campbell, Dr. Allen Yee, and Gary Dalton.</p> <p>Bruce stated that under the old Bylaws, the Nominating Committee was a standing committee; under the new Bylaws, it is an Ad Hoc committee. So the process will have to be completed again of electing two and appointing three.</p>	<b>Pokey must appoint three members to the Nominating Committee at the August meeting. Elections will be needed for the other two positions at the August meeting. She will task the Committee to have a nomination slate (1 name per position) submitted to her 30 days prior to the November meeting date.</b>
<b>VIII. State EMS Advisory Board composition /membership – Code of Virginia:</b>	<p>Depending on the outcome of the VAA status, Pokey will have to be prepared to discuss this and explain the actions that need to be taken, if necessary. That seat is not up for reappointment until 2012.</p> <p><b>FYI for Pokey:</b> There was a discussion regarding the Board composition. Specifically there have been conversations about VAVRS having two seats on the Board. There has also been talk about 11 Regional Council seats. Think about the pros and cons of the Board membership in its entirety. There was an earlier discussion about if we were missing a stakeholder group (mental health) but a Board with 28 members is already very large. While it is a challenge to think how business may be accomplished differently with future changes, it is healthy for the system to have those discussions .</p> <p>A side note is that Delegate Abbitt has announced his retirement.</p>	<b>Pokey will need to be prepared to discuss the VAA outcome, if any.</b>
<b>IX. Awards Committee:</b>	<p><b>Resolution, Process, Board Recognition, other</b> The Awards Committee had been tasked to develop a resolution format for recognition like we did with Dr. Gaylord Ray. What would be the process to request one, what would be the content and how would they look as far as what they are printed on? When would they be presented?</p> <p>Larry Oliver spoke with Gary Brown about some type of award/certificate to thank members who are rotating off the Board for the time they have served. He will email Irene to get the names and agency affiliations of the members who are leaving. He spoke with Gary about OEMS printing and framing them if the budget allows.</p> <p>The members who are not rotating off will work on this initiative: Pokey Harris, Allen Yee, Larry Oliver and Bruce Edwards. This was decided at the April 20, 2011 meeting.</p>	
<b>X. Advisory Board</b>	It has been a year since the Bylaws have been completed and it is time for review. Are there any changes? Dr. Yee	<b>Upcoming Bylaw changes:</b>

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<b>Bylaws – 1 year review:</b>	said that if wasn't implemented until 9 months ago, so it may be a little early to review them. Bruce said that the Executive Committee BOH member is Ad hoc (non-voting) which is a revision that will need to take place in the next revision. Larry Oliver mentioned the ethics statement that was removed from the Bylaws due to time restraints and getting approval from the Attorney General's office. This task will need to put on a future agenda.	<b>Board of Health Executive Committee member should be a non-voting Ad Hoc member. Ethics statement needs approval from the AG's office if it is to be included in the next Bylaw revision.</b>
<b>XI. EMS Advisory Board meeting location:</b>	<p><b>2012 EMS Advisory Board meeting dates</b> The RAPP has not yet been submitted, because we are waiting on bids to be returned from hotels. The Cultural Arts Center has a 60 day meeting cancellation policy and we are within that period so we will have the August meeting there. The November meetings will be in Norfolk, so we are hoping to have this completed as soon as possible.</p> <p>The identified dates for 2012 are February 9 &amp; 10, May 17 &amp; 18, August 9 &amp; 10 and November 7 (tentative). These are Thursday/Friday dates. Bids are being sought for Wednesday/Thursday dates as well which will be February 8 &amp; 9, May 16 &amp; 17 and August 8 &amp; 9.</p> <p><b>Info for Pokey:</b> On the August agenda put under unfinished business: Decision on the EMS Advisory Board meetings on Wednesday and Thursday in lieu of Thursday and Friday needs to be finalized.</p>	
<b>XII. VDH Legislative Agenda for 2012:</b>	<p><b>Update on transition to NREMT testing – Warren</b> Gary stated that moving to the National Registry will require code language changes. Each year all State Offices are asked to submit proposed legislative changes for inclusion in the agency's legislative packets. Gary received an email yesterday from Joe Hilbert announcing all of the proposals that were approved or unapproved. This one was approved. So the Office of EMS will be moving forward on this due to the timing constraints..</p> <p>Jennie asked if there were any concerns brought up by the Training &amp; Certification Committee or MDC members. Larry Oliver and Dr. Yee stated that the two main issues mentioned were access to the sites and the reciprocity process needs to be automated. It is felt that both items will have a successful resolution.</p> <p>Warren stated that an update was held in June in Blacksburg. This subject was mentioned and asked about concerns. Two instructors were concerned that the test would be hard and that we would lose providers in Virginia. The other concern was availability/access. Warren sent National Registry a proposal for a 30 mile radius and it was agreed upon. So there will be a total of 17 test sites in Virginia including one in the Eastern Shore, in deep southwest Virginia, south central Virginia, and one in northern Virginia in Winchester. Some amount of travel to the sites will be needed but getting the radius down to 30 miles was a great accomplishment.</p> <p>Warren said OEMS wants to begin using National Registry effective July 1, 2012. Jennie mentioned that this has to get to the agencies as soon as possible because FY 13 budgets are being planned soon.</p> <p>Warren is preparing a presentation for the Advisory Board should it be needed. Dr. Yee is in support of a brief</p>	

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	<p>presentation to the GAB. He feels it would be beneficial to the visitors and others who have not been in on the discussions.</p> <p>All of the information is being posted on the OEMS website under the Division of Educational Development. In order to educate the providers, Warren suggested creating a webinar geared for certain regions with a limited number of participants.</p> <p>The TCC will bring this forward at the August Advisory Board meeting. Warren would like to present this as an action item in August.</p>	
<b>Public Comment Period:</b>	None.	
<b>Unfinished Business:</b>	None.	
<b>New Business:</b>	<p><b>Line of Duty Act – Bruce Edwards</b></p> <p>The Line of Duty Act fund elimination from the state budget has caused some unintended consequences. A few of the counties are not going to be covering some of the volunteer rescue squad members. Also the legal aspects of OEMS as to who is actually authorized to perform EMS services in certain counties. This may be a bigger issue than was first expected and may be a retention and recruitment deterrent.</p>	
<b>Adjournment:</b>	The meeting adjourned at approximately 3 p.m.	